**You will need your FlashLine User Name and Password to follow this process**

1. Open a web browser page (Internet Explorer, Firefox, or Safari) and login to FlashLine from the University website (http://www.kent.edu/index.cfm).

2. Click on the **My Courses** tab along the top of the window.

3. Click the **Vista Single Sign On** link located on the left hand side of the window under **Tools & Research**.
4. You will be logged directly into your **My Blackboard** area in Vista. For more information about the different segments of this area, see the Navigation Overview document under the Getting Started section of the Orientation Module.